



MOVE-IN, SHOW HOURS, MOVE-OUT

SET-UP	Wednesday, February 23	8 PM - 11 PM	<ul style="list-style-type: none"> Limited early set-up is available on Wednesday evening for companies exhibiting in 20x20 or larger booths. To make arrangements, contact Eric Udler at eudler@allshowservices.com or 301-564-4050 x101.
	Thursday, February 24	9 AM – 6 PM	<ul style="list-style-type: none"> Trucks and vehicles with trailers are permitted to drive into the exhibit hall on a first-come, first-served basis. A thirty (30) minute limit will be imposed. Unload materials, remove vehicle, set-up booth. Forklift services (complimentary) are available on a first-come, first-served basis.
	Friday, February 25	8 AM – 11 AM	<ul style="list-style-type: none"> Drive-in access only down main aisle between drive-in doors. A thirty (30) minute limit will be imposed. Unload materials, remove vehicle, set-up booth. No vehicles allowed down cross aisles.
EXHIBIT HOURS	Friday	3 PM – 8 PM	Booth must be complete by 2 PM.
	Saturday	10 AM – 7 PM	Exhibitor access at 9 AM.
	Sunday	10 AM – 5 PM	Exhibitor access at 9 AM.
MOVE-OUT	Sunday, February 27	5 PM – 10 PM	<ul style="list-style-type: none"> No Early Breakdown – Booth Must Be Open Until 5 PM. Vehicles Permitted in the Hall at 6 PM. Trucks and vehicles with trailers are permitted to drive into the exhibit hall on a first-come, first-served basis. Forklift services (complimentary) are available on a first-come, first-served basis. All exhibits must be out by 10 PM.
	Monday, February 28	8 AM – 10 AM	<ul style="list-style-type: none"> Move-out Monday by appointment only. Please email Eric Udler at eudler@allshowservices.com no later than Thursday, February 24.