



EXHIBITING DETAILS Continued.....

FOOD VENDORS:

Companies selling or preparing food in their booth are required to have an Edison Health Department permit. Link for permit: <https://tinyurl.com/edisonhealthdept>

No food or beverages can be sold on premise for on premise consumption without approval from Featured Catering. Contact Annie Daidone at 201-815-0827 or adaidone@featuredcatering.com for more details.

BOOK YOUR HOTEL ROOM AT THE SHERATON EDISON:

Sheraton Edison, 732-225-8300

\$85/night. Book rooms here: <https://tinyurl.com/edisonsheratonhomeshow>

INSURANCE:

All exhibitors must have a commercial general liability policy of not less than \$1,000,000.00 naming the New Jersey Home & Garden Show (NJHGS) as an additional insured. Exhibitor agrees to carry adequate personal and property damage liability and workers' compensation insurance. Certificates of insurance must be furnished by Exhibitor if requested by NJHGS and must be available on-site during the event. Failure by NJHGS to request proof of insurance shall not relieve Exhibitor from carrying proper coverage. Exhibitor understands that NJHGS does not maintain insurance covering Exhibitor's property or person and it is the sole responsibility of Exhibitor to obtain such insurance.

- If you do not already have insurance, you can purchase it for \$65 plus tax from Total Event: <https://tinyurl.com/homeshowinsurnace>
- Email your certificate of insurance for liability and workman's compensation to info@allshowservices.com.

AUTOMOBILES IN BOOTHS:

Companies having a vehicle in their booth as a part of the display must make sure there is ¼ tank of gas or less, disconnect the battery and turn in a key to the Show Office. The Edison Fire Marshall checks all vehicles prior to show opening. Vehicles must be placed in exhibitors' booth no later than Thursday at 6 PM.

NEW JERSEY DIVISION OF TAXATION REQUIREMENTS:

- New Jersey sales tax rate is 6.625% and must be collected on all retail transactions. All exhibitors selling products must submit NJ Tax Form NJ-REG to collect sales tax. **You must complete the NJ-REG at least 15 days before you begin business in New Jersey.** <https://nj.gov/labor/handbook/formdocs/FormIntroNJREG.html>
- You can register your business online in New Jersey here: <https://www.njportal.com/DOR/BusinessRegistration/>
- Frequently asked questions and answers can be found here: <http://www.state.nj.us/treasury/taxation/vendorpromoter.shtml>
- Companies that have questions regarding New Jersey Division of Taxation registration and taxes should contact Steve Varites at Steve.Varites@treas.nj.gov or 609-203-3259.
- The New Jersey Division of Taxation often canvasses shows. Please be prepared to avoid on-site challenges.

ADDITIONAL SHOW DETAILS HERE:

- <https://www.newjerseyhomeshow.com/exhibitor-info/>